



## **Discovery Community School**

<http://dcs.ourschoolpages.com/Home>

### **DCS Steering Meeting Notes**

**Date:** 1/8/25

**Location:** Zoom

*Presiding: Aditi Jain & Jaclyn Senekerimyan*

*Minutes: Robin Desilet*

*Opening: 7:08*

### **Welcome + Announcements - Aditi**

- Thank you for changing our Steering meeting date to accommodate the conflicting PTSA meeting.

### **Teacher's Report - Subcleff (Absent)**

- No updates

### **Treasurer's Report - Lindall**

- January Statements
  - Checking = \$20,419.44
  - Savings = \$13,354
- Another matching donation was received at the beginning of January.
- Everything has been paid, including all field trips.
- There have been an additional 4-5 donations (dues) received since our last meeting.
- Reminder letters have been sent out to families who have not yet made a contribution/paid dues (\$250 donation).
- An email was also sent reminding folks to check for matching funds.
- Reviewed Money Minder and the bank statements and didn't see any independent contractors listed that would need a 1099. The Reptile Man may count as an independent contractor or the February speaker from last year. Will check if they are under the threshold for payment.

## **Community Building Chair - Annie**

- Winter Event preparations are going well. Will confirm if Danya or Annalise will be doing the raffle and if Swetha will be coordinating the food. There is a coordination meeting scheduled in January for the winter event team.
- There isn't a date yet for the Spring Celebration but it will be in late March and last year it was an all DCS event.

## **Principals Report - Ms. Bowser**

- Next Wednesday, teachers will send out sign ups for conferences. Conferences will be the last week in January (Tue, Thr. and Friday). In the new Skyward, if you check your student grades, they will have a trend grade shown which predicts what your student score might be at the end of the term. It is not always accurate because Teachers are still adding things in before the report cards. In the past this was turned off, but it's not possible to turn off at this time and there isn't a work around. Please know that the trend score is not necessarily the score they will have on their report card. Ms. Bowser will send out this information to parents in writing to further explain.
- We are working to get everyone back into the routine after break but it can be hard to get back into a regular routine and take a bit of time.
- The new music teacher Ms. Long is wanting to do a spring musical with DCS and see how she can scale it up for Sandburg next year. DCS is the pilot group. There should be an in school and out of school performance so parents can come. Kids really enjoyed the holiday sing-along.
- Info night will be right before the next community meeting. Ms. Bowser has slides ready and will speak mainly about events and parent involvement in the school. The parents that come may have already committed or know where they are on the waitlist (1st through 5th grade families). Ms. Bowser will try to help families understand the realities of being on the waitlist. The waitlists are from the start of Kindergarten and the likelihood of getting in from the waitlist is very low. For kindergarten families, they will not have had to submit an application yet. They have until the 20th to submit their application. So it is still an info night for those families who are applying as kindergarteners.

## **PTSA - Anh (absent)**

- Still working on getting the Scoop delivered to DCS families. Kara confirmed it was just sent out and other DCS parents received it as well. It appears that it's been smoothed out for DCS parents to receive it too.

## Community Meeting - Aditi & Jaclyn

- Upcoming Community meeting dates so everyone knows what happens:
  - Jan. 23<sup>rd</sup> – Dues & Info night is added to this day, after will be our normal meeting. Encourage them to come because we need to vote on dues.
  - Feb. 20<sup>th</sup>- Guest Speaker
  - March 20<sup>th</sup>- Budget Approval
  - April 24<sup>th</sup>- Board Elections - start reaching out to people for a replacement.
  - May 15<sup>th</sup> – Departing Families (last community meeting of the year) There is no Zoom option for this meeting. Will be in person only.

## Master Checklist - Robin & Phoebe

Reviewed the following Master Checklist items:

| FEBRUARY 2025   |   |
|---|---|
| BOARD WORK  | SCHOOL DATES  |
| <ul style="list-style-type: none"><li>• <b>Treasurer:</b> File Form 1099-Misc for 2024 Calendar Year = Lyndall is working on this.</li><li>• <b>Treasurer:</b> February Statements</li><li>• <b>Treasurers:</b> Prepare proposed budget</li><li>• <b>Elections:</b> Prepare election form</li><li>• <b>Friday Specials:</b> Friday Specials for Spring</li><li>• <b>Elections:</b> Recruit candidates for elected positions</li><li>• <b>Community Building:</b> Winter Event Planning</li><li>• <b>Spring Camp:</b> Begin Spring Camp planning: Theme and activities. Include the 2 deposits and final lodging bill when calculating the final costs per family. Ask the Treasurers if you need help. = Jaclyn will email Jenn to confirm.</li><li>• <b>Co-Chairs:</b> Send meeting notices to community 2 weeks before and solicit agenda. Send reminders at 1 week and at 3 days.</li><li>• <b>Memory Pages:</b> plan for distribution on the last week of school</li><li>• <b>Volunteer Coordinator:</b> identify who is scheduling the Summer Picnic and Swim Party. They will need to make reservations in March = Katherine will reach out to previous volunteers to find out if they want to continue their position next year.</li></ul> | <ul style="list-style-type: none"><li>• Steering Meeting 2/6</li><li>• Friday Specials 2/7 &amp; 2/21</li><li>• No School - Mid Winter Break 2/13-2/14</li><li>• No School Presidents Day 2/17</li><li>• Guest Speaker (replaces Community Meeting) 2/20</li><li>• PTSA Book Rodeo starts (no date yet)</li></ul> |

### **Friday Specials - Kara/Karen/Katya**

- Winter FS- Jan. 24<sup>th</sup> Feb 7th and 21st. Still looking for tracks.
- Had to cut Jan. 17<sup>th</sup> date for a 3 week track as it's a tough time crunch. We can probably realistically only fit in a 3 week track, even though we tried for 4. In the future, if there are enough Fridays before the winter event then it would be nice to try to schedule 4 and can always cancel one if needed.

### **Walk-on Topics - Anyone**

- Learning journey t-shirts/vests - This is a Teacher decision and Ms. Bowser will check with the teachers tomorrow. It could be helpful for keeping track of all the kids on Learning Journeys.
- March 28th is the tentative date for the Spring Party- Right now a Learning Journey is scheduled for Olders that day. Ms. Bowser will double-check the date and we can always move the DCS date for the party.
- Amazing Reading Challenge - When is the first competition? Unsure, Lindall will email the librarian to find out.

*Adjourned: 7:49 pm*

*Next Community Meeting: 1.23.25 (Hybrid)*

*Next Steering Committee Meeting: 2.6.25 (Zoom)*